



27 May 2010

**To:** Interested Offerors *SNH*

**From:** Sharon Hallinan, Contracting Officer, Acquisition Services Directorate, National Business Center, Department of the Interior.

**Subject:** **Draft RFP # D-N10PS18150; Titled: Military & Family Life Counseling Program (MFLC); Information and Instructions.**

**Purpose:** To provide the vendor community with information and instructions related to the **Draft RFP** and solicit feedback prior to issuance of the final RFP.

This Draft RFP shares with the vendor community the Government's intended direction in re-competing the Military and Family Life Counseling Program (MFLC).

The anticipated award(s) is a hybrid contract comprised of mostly firm-fixed priced CLINs with some time and material and/or labor hours CLINs. This Draft RFP contains a sample CLIN structure (base year only) reflecting the pricing methodology as described within Section B. A complete CLIN structure, option years included, will be provided with the final RFP.

In order to maximize competition and opportunity, the Government reserves the right to award a contract at the Mission Execution Task level (General MFLC or Child & Youth Behavioral or Financial Counseling).

Proposals are not being requested or accepted in conjunction with this Draft RFP. Rather, the Government is seeking constructive feedback from the vendor community.

Comments/questions regarding this draft RFP shall be forwarded via e-mail only to **BOTH** of the following contract administrators:  
[Kenneth.Whelchel@aqd.nbc.gov](mailto:Kenneth.Whelchel@aqd.nbc.gov) **AND** [William.Galvin@aqd.nbc.gov](mailto:William.Galvin@aqd.nbc.gov)

It is highly advisable to read the Draft RFP, including Section J attachments, in its entirety prior to submitting any comments/questions. Submission of brochures and/or company introduction e-mails/pamphlets is not allowed.

The closing date for comments/questions is 14 June 2010.